



OCDSB 963: PLAN OF CARE FOR STUDENTS WITH ASTHMA

(References: [P.108.SCO](#), [PR.548.SCO](#), and [PR.547.SCO](#))

The information on this form is collected annually and deemed valid until August 31 of each school year.

Student Information (Attach a recent photo of student)

Student Name (first, middle, last):

Student Date of Birth:

School Name:

Grade:

Student Number:

Teacher Name:

Parent/Guardian Information (required if student is under 18 years of age)

Parent/Guardian First and Last Name:

Home Phone Number:

Parent Email Address:

Emergency Contacts (Please list in order of priority)

Name	Relationship	Daytime Phone	Alternate Phone	Email
1.				
2.				
3.				

Primary Healthcare Provider Information

Name:

Telephone number:

Profession/Role:

Healthcare Specialist Information

Same as Primary Healthcare Provider.

Different from Primary Healthcare Provider (Complete the following information)

Name:

Telephone number:

Profession/Role:

Physician

Nurse Practitioner

Registered Nurse

Pharmacist

Respiratory Therapist

Certified Respiratory Educator

Certified Asthma Educator

Other. Please specify:

I/We authorize the school staff to contact the above health care provider as required to attend to the well-being of the student.

Please attach the most recent, original instructions, prescriptions, and labels pertaining to each medication. Date of prescription/notes must be captured.

Daily/Routine Asthma Management

KNOWN ASTHMA TRIGGERS (check all that apply)

Colds/flu/illness	Pollen
Physical activity/exercise	Mould
Pet dander	Dust
Smoke (e.g. tobacco, fire, cannabis,second-hand smoke)	Cold weather
	Change in weather

Strong smells

Anaphylaxis

Allergies

Other:

Please specify

AVOIDANCE INSTRUCTIONS

OTHER ACCOMMODATION (e.g. during nutrition breaks, field trips)

Reliever Inhaler

Use the provided reliever inhaler in the dose of _____ (number of puffs)

when the student experiences the following asthma symptoms (Check all that apply)

Continuous coughing

Trouble breathing

Chest tightness

Wheezing (whistling sound in chest)

Student may also be restless, irritable and/or quiet

Other (explain):

Please check the type of reliever inhaler the student uses:

Salbutamol (e.g. Ventolin)

Airomir

Ventolin

Bricanyl

Other (specify):



Is spacer (valved holding chamber) provided?

Yes

No

Do you authorize the student to carry the reliever inhaler at all times?

Yes. Reliever inhaler is kept in the student's:

Pocket

Case/pouch

Backpack/fanny pack

Other (specify):

No. Please specify where the reliever inhaler is kept (e.g. name of an individual or locker combination):

Controller Inhaler

Does a controller inhaler have to be administered during school hours?

Yes

No

Controller Medication Use:

Use/Administrator (Name of Medication)	In the dose of	At the following times

Special Instructions for Administration:

Duration of Medication Regime:

Caution of Notable Side Effects:

Do you authorize the student to carry the controller inhaler at all times?

Yes. Controller inhaler is kept in the student's:

Pocket

Case/pouch

Backpack/fanny pack

Other (specify):

No. Please specify where the controller inhaler is kept (e.g. name of an individual or locker combination):

Please specify location of **backup inhalers** in school:

Storage Cautions (if any):

Disposal Instructions:

I/We acknowledge that it is my/our responsibility to submit enough backup medication and medical supplies to school and to track the expiration date.

Parent(s)/Guardian(s) Authorization to Administer Medication

The administration of medication involves certain elements of risk, including, but not limited to illness, adverse reactions or other complications. Reactions caused by the administration of any medication can occur without fault on any party; the student, or the

OCDSB or its employees or agents. By requesting and consenting to the administration of medication by an employee of the OCDSB, or by authorizing the self-administration of medication by the student, you are assuming any associated risks.

In life-threatening emergencies, staff will administer prescribed medication to students “in loco parentis” and not as healthcare professionals.

I/We authorize the OCDSB staff to administer prescribed medication to the student as prescribed. I/We understand that OCDSB staff is not medically trained to administer medication and bear sole responsibility for any adverse reaction that might occur following the administration of medication.

The student is capable of administering their own medication. I/We bear sole responsibility for any adverse reaction that might occur following the self-administration of medication.

Consent to Release Information

Does the student use OSTA bus on a regular basis?

Yes. A copy of the Student Care Plan will be shared with OSTA.

No.

I/We give consent for the school to share this Plan of Care as necessary with individuals in direct contact with the student to attend to their well-being and medical needs at school and during school activities. This may include school and office staff, occasional staff, OSTA, contracted bus operators and bus drivers, before- and after-school program staff. This plan will be posted in identified areas of the school for emergency response purposes.

I confirm that the information herein is accurate and up to date. I understand that I must re-submit this form in case of any changes to the student’s medication, condition, level of independence, or treatment plan.

Parent(s)/guardian(s)/Adult Student Name:

Parent(s)/guardian(s)/Adult Student signature:

Date:

The personal information of this form is collected under the authority of the Education Act (RSO. 1990 c.E.2) and in accordance with the Municipal Freedom of Information and Protection of Privacy Act (RSO. 1990 c.M56), as amended. It will be used to establish the Ontario Student Record [OSR] and for student and education related purposes such as registration, administration, communication, collection of fees, data reporting, and Student Transportation Services. In addition, the information may be used or disclosed to comply with legislation, for compelling circumstances affecting health and safety or discipline, as required in circumstances related to allow enforcement matters, and with third parties in accordance with established service agreements or in accordance with any other Act. Questions or concerns should be directed to the school principal or the Board's Freedom of Information Coordinator, Ottawa-Carleton District School Board, 133 Greenbank Road, Ottawa, Ontario, K2H 6L3, Telephone 613-596-8211 ext. 8607.